

BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY

MINUTES OF: Regular Meeting of the SORTA Board of Trustees

DATE: Tuesday, January 17, 2012, 9:00 a.m.
The SORTA/Metro Mt. Adams Board Room
602 Main Street, Suite 1200
Cincinnati, Ohio 45202

BOARD MEMBERS

PRESENT: Suzanne Burke; Minette Cooper; Jason Dunn; Margaret Gutsell;
Tom Hodges; Gregg Hothem; Ken Reed; Sean Rugless; Karl Schultz;
Jim Tarbell

BOARD MEMBERS

ABSENT: Jason Riveiro

STAFF MEMBERS: Terry Garcia Crews; Donna Adkins; Perriann Allen; Lisa Aulick;
Bill Desmond; Tim Harrington; Darryl Haley; Sallie Hilvers; Lou Ann Hock;
Mary Moning; Mike Ongkiko; Wright Parkes; Mike Restle

OTHERS: Brian Gay, City of Cincinnati; Troy Miller, Amalgamated Transit Union
Local 627; Donald Mills, Ohio River Way; Mike Woulms, Jr.

CALL TO ORDER

Mr. Rugless, Chair of the Board, called the meeting to order.

OATH OF OFFICE

Mr. Desmond administered the Oath of Office to new SORTA board member, Jason Dunn, Director of Multicultural Affairs at the Greater Cincinnati Convention & Visitors Bureau. Other board members and staff present then introduced themselves to Mr. Dunn and welcomed him to the board. Mr. Dunn received a hearty round of congratulatory applause from all present.

APPROVAL OF MINUTES

Mr. Reed made a motion that the minutes of the December 13, 2011, regular meeting be approved as previously mailed, and Mr. Schultz seconded the motion. By voice vote, the Board approved the minutes.

HEARINGS FROM CITIZENS

Mr. Miller introduced Mike Woulms, Jr., who has been an ATU board member for six months and a Metro employee for six years. He is a mechanic in the Main Shop at Queensgate. His father Mike Woulms, Sr. is also a mechanic in the Main Shop at Queensgate and has been at Metro for almost 25 years.

COMMITTEE REPORTS

Planning & Operations Committee

Mr. Schultz then put forth the following resolutions for approval:

3. Proposed Resolution No. 2012-01: Third Party Worker's Compensation Administration and Consulting Services

Dr. Gutsell moved for adoption, and Mr. Reed seconded the motion. This resolution recommends that a five-year contract for Third Party Workers' Compensation Administration and Consulting Services be awarded to Hunter Consulting Company at a total price of \$223,000. Funding for this procurement is 100% from SORTA's 2012-2016 operating budget.

By roll call vote, the Board unanimously approved Resolution No. 2012-01.

4. Proposed Resolution No. 2012-02: Purchase of Access Vans

Dr. Gutsell moved for adoption, and Mr. Reed seconded the motion. This resolution approves a contract with McCluskey Chevrolet for the purchase of four ambulatory vans at a price of \$34,534.50 each for a total estimated cost of \$138,138. Funding for the purchase of these vans was approved in the 2011 capital plan and will include federal and local dollars.

By roll call vote, the Board unanimously approved Resolution No. 2012-02.

Finance Committee

Mr. Hothem reviewed the 2011 internal audit summary. There are three outstanding items: an updated maintenance policies and procedures manual; a performance evaluation policy and disaster recovery plan testing. The first two items are expected to be completed by the end of March 2012. The disaster recovery plan testing will occur in the fall due to CAD-AVL implementation. CAD-AVL implementation will be completed in March and auditors will audit in the fall. The audit schedule for 2012 was reviewed. There are three Federal Transit Administration audits scheduled for this year and a Federal Emergency Management Agency (FEMA) desk review, plus six internal audits. The investment audit originally scheduled for 2012 was postponed until 2013 and an Information Technology change management audit will be performed instead.

Governance & Nominating Committee

Mr. Hodges reported that the committee met to discuss board succession and identified potential board members. On behalf of the committee Mr. Hodges then nominated Sean Rugless for chair and Peg Gutsell for vice-chair of the SORTA board for 2012. Ms. Cooper moved for adoption, and Ms. Burke seconded the motion. By roll call vote, the Board unanimously approved the motion.

December Ridership Report

Mr. Haley presented the ridership report. Total ridership for the month of December is up 7.8% above 2010 and 2.3% below budget. Year-to-date ridership is 0.1% below 2010 and 1.0% above budget.

CEO'S REPORT

Ms. Garcia Crews gave kudos to the Graphics Department for their hard work on new letterhead for the board updates.

Metro is currently working with lobbyist Patton Boggs on three areas: transit commuter benefit, Ohio HB 384 and US HR 3200.

The new fareboxes are working well; we will introduce a 30-day rolling pass in March and add other new media in the summer. We are currently testing real-time information technology. Ten of the 14 new hybrid buses are in service; when all are in service Metro will have a total of 27 hybrid buses. The new website will be introduced in February, and we are also in the final stages of developing a new system map that adds TANK, Clermont Transportation Connection and streetcar routes.

The community engagement plan will be introduced to the Community & Government Relations Committee and launched in mid-March. Terry was invited to do a presentation for Leadership Cincinnati Class 35 on transit as an economic development tool and at the APTA CEOs Seminar on Metro's strategic planning process. Metro provided transportation to dignitaries, people with disabilities and older participants for the Martin Luther King Day walk from the National Underground Railroad Freedom Center to Music Hall.

NEW BUSINESS

New board member Jason Dunn was appointed to the Planning & Operations and Community & Government Relations Committees. Dr. Gutsell will be added to the Finance Committee, joining chair Gregg Hothem, Minette Cooper and Ken Reed. After discussion, it was decided that the Everybody Rides Metro Foundation's bylaws and operating agreement would be revised so that only two Metro board members need to be members of that board. Previously, the ERM board included three Metro board members.

EXECUTIVE SESSION

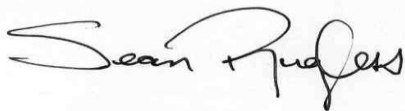
Mr. Reed made a motion that the Board go into Executive Session as provided in Ohio Revised Code Section 121.22 (G)(3) for "conferences with an attorney . . . concerning disputes that are the subject of pending or imminent court action . . .". Mr. Hodges seconded the motion. By roll call vote, the Board unanimously approved the motion and went into Executive Session at 10:25 a.m.

Mr. Reed made a motion that the Board return to regular session, and Mr. Hodges seconded the motion. The Board unanimously approved the motion and returned to regular session at 10:40 a.m.

NEXT MEETING

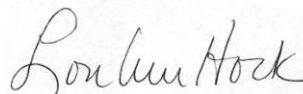
The next regular meeting of the SORTA Board is scheduled for Tuesday, February 21, 2012, at 9:00 a.m. in the SORTA/Metro Board Room, 602 Main Street, Suite 1200, Cincinnati, Ohio.

APPROVED:



Sean Rugless
Chair

ATTESTED:



Lou Ann Hock
Secretary-Treasurer