

BOARD OF TRUSTEES  
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY

MINUTES OF: Regular Meeting of the SORTA Board of Trustees

DATE: Tuesday, January 17, 2017, 9:00 AM  
SORTA/Metro, Mt. Adams Board Room  
602 Main Street  
Cincinnati, Ohio 45202

BOARD MEMBERS PRESENT: Jason Dunn, Ken Reed, Maurice Brown, Brendon Cull, Gary Greenberg, Kreg Keesee, Mary Miller, Gwen Robinson, Karl Schultz, Daniel St. Charles, Bradley Thomas

BOARD MEMBERS ABSENT: Ron Mosby

STAFF MEMBERS: Dwight Ferrell, Donna Adkins, Matt Conover, Butch Gaut, Paul Grether, Darryl Haley, Sallie Hilvers, Mary Huller, Brandy Jones, Maria Jones, Carla McHale, Ted Meyer, Sean O'Leary, Demarcus Peters, John Ravasio, David Riposo, Ronnie Salerno, Shannel Satterfield, Monai Smith, TJ Thorn, Mary White, Lyndi Whiteker

OTHERS: Kim Schaefer (Vorys, Sater, Seymour and Pease LLP), Kevin Bade, Terry Hinman & Shawn Rice (Trapeze), Troy Miller (ATU Local 627), Vincent Best (Operator), Nick Vehr & Darcy Schwarz (Vehr Communications), Derek Crider & Will Calves (AECOM), Nick Sunyak (City of Cincinnati), Frank Kohstall (Ohio Checkbook), Marcie Garrison Longenecker (Treasurer, State of Ohio), Sharon Coolidge (Enquirer), Christopher Wetterich (Business Courier), Jeff Hirsh & Videographer (Local 12), Cristina Burcica (Citizen), Robert Shuemak (Citizen)

**CALL TO ORDER**

Mr. Dunn, SORTA Board Chair, called the meeting to order.

**PLEDGE OF ALLIGANCE**

The Pledge of Allegiance was recited.

**APPROVAL OF DECEMBER 8, 2016 BOARD MEETING MINUTES**

Mr. Thomas made a motion that the minutes of the December 8, 2016 meeting be approved as previously mailed and Mr. St. Charles seconded the motion. By voice vote, the Board approved the minutes.

**FINANCE COMMITTEE**

Mr. Keesee reported on the Finance committee meeting that was held on January 10, 2017 and presented the following to the Board for approval:

**Proposed Resolution No. 2017-01: Approval of Contract for Third Party Administrator for Workers Compensation**

Mr. Riposo stated that SORTA staff has utilized the services of a Third-Party Administrator ("TPA") since January 1990 to assist in the administration of its self-insured Workers' Compensation program. He recommended a five (5) year contract for Third Party Workers' Compensation Administration and Consulting Services be awarded to Hunter Consulting Services Company for the period of March 1, 2017 through February 28, 2022 with a total expenditure not to exceed \$265,500.

By roll call vote, the Board unanimously approved Resolution No. 2017-01.

**PLANNING & OPERATIONS COMMITTEE**

Mr. Thomas reported on the Planning & Operations Committee meeting that was held on January 10, 2017, and presented the following to the Board:

**Trapeze Performance Update**

Mr. Bade & Mr. Hinman, presented at the Boards request, on vehicle arrival information not displaying correctly on streetcar platform signs and SORTA's mobile and web applications. A system overview and areas where changes have been made were discussed. Currently, out of the 18 total station signs only 3 are on for real-time data testing. Mr. Reed expressed that the current state of the signs is not acceptable and need to be fixed. The proper operation of the signs is critical.

**Community Council Updates**

Mr. Dunn reported that members of the Board have been presenting at area community council meetings and asked that each Board member update the Board on their respective meetings:

Mr. Cull attended the Walnut Hills Community Council Meeting;  
Mr. Brown attended the Bond Hill Community Council Meeting;  
Ms. Miller attended the Mt. Lookout Community Council Meeting;  
Mr. Thomas attended the Northside Community Council Meeting;  
Mr. Keesee attended the Hyde Park Community Council Meeting;  
Mr. Robinson attended the Avondale Community Council Meeting; and  
Mr. St. Charles attended the Lower Price Hill Community Council Meeting and will be attending the Westwood Community Council Meeting.

Mr. Ferrell reported on the Madeira Community Event with area elected officials concerning the State of Metro.

Mr. Schultz & Mr. Reed reported on Mr. Ferrell's presentation to the OKI Board Members concerning the State of Metro.

**AECOM Report**

Mr. Crider & Mr. Calves presented on alternative service improvements and benefits. They highlighted the short-term and long-term improvements of the basis for the Reinventing Metro Plan. The study inputs included route level APC data, REDI information on job centers, and public outreach. The recommendations included improved access to jobs, increased ridership and providing more crosstown connections. Preliminary financial revenue projections for the ¾ penny, ½ penny, and 1 penny sales tax levy were presented. Next steps were continued community engagement and the delivery of the economic and community benefits analysis from the UC Economic Center due in the spring.

**Proposed Motion: Agency Safety Plan**

The proposed motion approves a multimodal System Safety Program Plan (SSPP) as the Interim Agency Safety Plan. The FTA is in the process of implementing agency safety plan (ASP) requirements in 2017. SORTA has integrated all modes into the SSPP for 2017 to meet these requirements. This introduces Safety Management Systems (SMS) to the other modes. SMS also has four components: Safety Policy, Safety Assurance, Safety Risk Management and Safety Promotion. Fixed route and paratransit services will have minor adjustments to meet the minimum safety standards.

By voice vote, the Board approved the motion.

**Proposed Resolution No. 2017-02: Approval of Contract for Oakley Transit Center**

The Oakley Transit Center Hub was designed to improve bus stops in the area with high levels of passenger activity, to provide a more attractive and safer environment for passengers. The project is part of a larger effort by Metro to move from a traditional hub and spoke model to a system that is more flexible in connecting people to jobs throughout the region.

This particular project supports the new model by enhancing existing transit services to an estimated 7,100 jobs, new retail, and a megachurch in the Oakley area. This is a general construction contract with a not-to-exceed contract amount of \$1,022,411. There is also a 10% contingency that will require an approved contract modification or change order to the initial contract to use for a maximum total of \$1,124,652.

By roll call vote, the Board unanimously approved Resolution No. 2017-02.

**CEO STAR Award: Vincent Best**

Mr. Best, a Metro Operator for 28 years, was commended for his perfect attendance over the past 10 years and presented a CEO STAR Award by Dwight A. Ferrell, CEO & General Manager.

**CEO BOARD UPDATE**

Mr. Ferrell introduced Luke McCaul, General Manager Transdev. He highlighted the *Commendation Section* of the CEO Board Update and deferred to the reading of the other areas of the *CEO Board Update*, found in the Board books.

**HEARINGS FROM CITIZENS**

Mr. Dunn asked if there were any citizens present who would like to address the Board; there were none.

**Ridership Report for November 2016**

Mr. Dunn deferred the reading of the *Ridership Reports for November 2016*, found in the Board books.

**Monthly Financial Report**

Mr. Dunn deferred the reading of the *Financial Reports for November 2016*, found in the Board books.

**GOVERNANCE & NOMINATING****Election of Officers**

Mr. Schultz stated the committee's confidence and approval in the current Chair (Jason Dunn) and Vice-Chair (Ken Reed) of the Board and made a motion that the Mr. Dunn be reappointed as Chair and Mr. Reed as Vice Chair. Mr. Thomas seconded the motion. By voice vote, the Committee approved the motion.

Mr. Dunn asked if there were any other nominations. Hearing none, he declared the nominations closed.

By roll call vote, the Board unanimously approved Mr. Dunn as Board Chair and Mr. Reed as Vice Chair.

**NEW BUSINESS**

Mr. Brown brought up the closing of the Walnut Hills Kroger and asked if there was an agreement in place with the Correyville location to transport the Walnut Hills residents to the new location. If there is an agreement in place, Mr. Brown would like to know the length of time the agreement covers.

**OhioCheckbook.com**

Mr. Kohstall presented on OhioCheckbook.com. It is a first-of-its-kind government transparency website that shows taxpayers exactly how their tax money is being spent. This initiative sets a new national standard for transparency in state and local government. SORTA/Metro looks to go live within the coming months.

**NEXT MEETING**

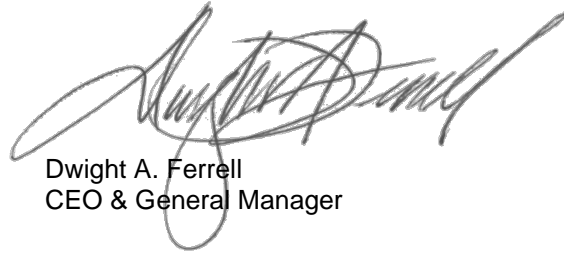
The next regular meeting of the SORTA Board of Trustees is scheduled for Tuesday, February 21, 2017 at 9:00 AM, the SORTA/Metro Board Room, 602 Main Street, Suite 1200, Cincinnati, Ohio.

APPROVED:

ATTESTED:



Jason Dunn  
Chair, SORTA Board



Dwight A. Ferrell  
CEO & General Manager