

BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY

MINUTES OF: Regular Meeting of the SORTA Board of Trustees

DATE: Tuesday, September 19, 2017, 9:01 AM
SORTA/ Metro
602 Main Street
Cincinnati, OH 45202

BOARD MEMBERS PRESENT: Jason Dunn, Maurice Brown, Brendon Cull, Gary Greenberg, Ron Mosby, Gwen Robinson, Karl Schultz, and Daniel St. Charles

BOARD MEMBERS ABSENT: Heidi Black, Kreg Keesee, Mary Miller, and Ken Reed

STAFF MEMBERS: Dwight Ferrell, Donna Adkins, Dave Etienne, Paul Grether, Darryl Haley, Adriene Hairston, Mary Huller, Brandy Jones, Maria Jones, Mark McEwan, Carla McHale, Ted Meyer, Julie Motsch, Demarcus Peters, John Ravasio, David Riposo, Carlos Rowland, Ronnie Salerno, Shannel Satterfield, TJ Thorn, and Mike Weil

OTHERS: Chrissey Barnett-Haslain (Children's Hospital), Mike Cussen & Tom Gruber (McCaslin, Imbus, & McCaslin) Reginald Harris (HSC), Shalita McDaniel and family (Metro Bus Operator), Nestor Melnyk, Troy Miller (ATU), Chris Moran (Citizen), Kimberly Schaefer (Vorys, Sater, Seymour and Pease LLP), Darcy Schwass (Vehr Communications), Jahad Washington (Metro Bus Operator),

CALL TO ORDER

Mr. Dunn, SORTA Board Chair, called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

HEARINGS FROM CITIZENS

Mr. Dunn asked if there were any citizens present who would like to address the Board.

See attachments comments from citizens.

BRIEFING ITEMS

Monthly Financial Report for August 2017

Mr. Riposo presented the August 2017 financial reports. Total revenues were \$ 8.2 million, which is slightly favorable to budget by \$2,000. Total expenses were \$8.1 million, which is favorable to budget by \$11,000 or 0.1%. The end result was a net favorable variance of \$12,000 or 0.2% for the month. Fare revenue was unfavorable to budget by \$38,000 or 2.2%. Mr. Riposo then reviewed the contributing factors to these variances.

He also presented the Cincinnati Bell Connector financial report for August 2017. Total revenues were \$309,352, which is unfavorable to budget by \$17,733 or 5%. Total expenses were \$304,000 which is favorable to budget by \$23,085 or 7%. The end result is a net favorable variable of \$5,352 for the month. Mr. Riposo then reviewed the contributing factors to these variances.

Ridership Report for August 2017

Mr. McEwan presented the August 2017 ridership reports. Total ridership for the month of July was 1,242,607, which was -1.1% below budget. On-time performance was 84.7% for local routes, against a goal of 88%. Local routes are carrying 19.7 passengers per hour, against a goal of 20.7 and express routes are carrying 14.7 passengers per trip, against a goal of 16.2.

The August 2017 Access ridership report; total ridership for Access was 20,899, 8.6% above projections. Year-to-date Access ridership was up 3.1% or 4,576 rides. On-time performance was 92.5% against a goal of 93%.

The Cincinnati Bell Connector ridership report for August 2017; total preliminary ridership was 55,049, -1.6% below and -920 from budget. On-time performance was 39.8% against a goal of 95.0%. Passengers per hour were 47.9 against a goal of 52.8. The Committee recommended that Average Headway was a more suitable measure of performance than On-Time Performance (OTP) and staff will revise subsequent reports accordingly.

Rail Update for August 2017

Mr. Grether presented the August 2017 rail update. The report includes safety metrics, marketing communications highlights, ridership & operations summaries, and the current fleet status. In August, 56 citations were issued.

July's ridership summary includes; weekday ridership at 28,791 riders, Saturday's 19,792, and Sunday's ridership 9,720, with a preliminary total of 59,703 for the month of July. The key statistics for the streetcar, included trips scheduled (2,283), trips operated (1,964), missed trips (319), blockages (54), signal failures (10), close calls (35), TAA (4) and charters (0). Current fleet status car 1176 is out of service due to an articulation bearing failure.

CEO BOARD UPDATE

Mr. Ferrell provided his *CEO Board Update* with a PowerPoint presentation. He informed the Board on topics such as: collaboration with Business Transit Coalition (BTC) to produce an independent financial review, focusing on reinventing Metro system design criteria for rider satisfaction, an overview of competitive capital funding, and updates on the Oakley transit centers. He also, briefed board members on impactful items to be presented in future meetings.

FINANCE COMMITTEE

Mr. St. Charles reported on the Finance Committee meeting that was held on September 12, 2017, and presented the following to the Board:

Proposed Resolution No. 2017-24: Approval of 2018 Healthcare Program

Mr. Cull moved for adoption and Mr. Mosby seconded the motion. Mr. St. Charles discussed a brief overview of the proposed 2018 Healthcare Program plan to the Board. He recommended SORTA staff to execute one (1) year contracts with Humana, Sun Life, and Enrollment Management Services (EMS) on behalf of SORTA.

By roll call vote, the Board unanimously approved Resolution No. 2017-24.

Proposed Motion: Legal Service Expenditures

Mr. Greenburg moved for adoption and Mr. Mosby seconded the motion. Mr. St. Charles recommended expend funds for legal services in the Committee approved amount of \$120,000 for the remainder of 2017 only. He encouraged staff to continue to pursue cost containment strategies and alternative fee arrangements for 2018 and beyond.

By roll call vote, the Board unanimously approved the motion.

Proposed Resolution No. 2017-25: Approval to Modification to an Agreement with Antonelli College

Mr. Cull moved for adoption and Mr. Mosby seconded the motion. St. Charles presented a brief overview of a modified agreement between SORTA and Antonelli College. The new estimated revenue contract value is \$6,000 for the academic school year 2017-2018.

By roll call vote, the Board unanimously approved Resolution No. 2017-25.

PLANNING AND OPERATIONS COMMITTEE

Ms. Cull reported on the Planning and Operations committee meeting that was held on September 12, 2017 and presented the following to the Board for approval:

Proposed Resolution No. 2017-26: Approval of MSA Contract Extension for Northside Transit Center

Ms. Schultz moved for the adoption and Mr. St. Charles second the motion. Ms. Cull recommended an extension between SORTA and Michael Schuster Associates (MSA) Architects until June 30, 2020 at a cost of \$81,355. Due to environmental approval, property acquisition and exchange, and early demolition, issues the project encountered numerous delays.

By roll call vote, the Board unanimously approved Resolution No. 2017-26.

Proposed Resolution No. 2017-27: Approval of Contract for Security Services at Riverfront Transit Center

Ms. Cull moved for the adoption and Mr. Mosby second the motion. Mr. Cull proposed a renewal with Corps Security Agency to provide security services at the RTC to ensure the safety of staff in case of fire, rescue and law enforcement agencies if needed. This is a two (2) year contract with one (1) option year, at a cost not to exceed \$183,032.

By roll call vote, the Board unanimously approved Resolution No. 2017-27.

APPROVAL OF AUGUST 15, 2017 BOARD MEETING MINUTES

Mr. Schultz made a motion that the minutes of the August 15, 2017 meeting be approved as previously mailed and Mr. Cull seconded the motion.

By voice vote, the Board approved the minutes.

NEW BUSINESS

No new business.

The meeting adjourned at 10:12 AM.

NEXT MEETING

The next regular meeting of the SORTA Board of Trustees is scheduled for Tuesday, October 12, 2017 at 9:00 AM, the SORTA/Metro Board Room, 602 Main Street, Suite 1200, Cincinnati, Ohio.

APPROVED:

ATTESTED:



Jason Dunn
Chair, SORTA Board

David A. Riposo
CFO/Secretary Treasurer

