

BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY

MINUTES OF: Regular Meeting of the SORTA Board of Trustees

DATE: Tuesday, August 15, 2017, 8:00 AM
SORTA/ Metro
602 Main Street
Cincinnati, OH 45202

BOARD MEMBERS PRESENT: Jason Dunn, Gary Greenberg, Kreg Keesee, Mary Miller, Gwen Robinson, Karl Schultz, and Daniel St. Charles

BOARD MEMBERS ABSENT: Heidi Black, Maurice Brown, Brendon Cull, Ron Mosby, and Ken Reed

STAFF MEMBERS: Donna Adkins, Paul Grether, Adriene Hairston, Sallie Hilvers, Brandy Jones, Maria Jones, Mark McEwan, Ted Meyer, Sean O'Leary, Demarcus Peters, John Ravasio, David Riposo, Carlos Rowland, Ronnie Salerno, Shannel Satterfield, TJ Thorn

OTHERS: Kimberly Schaefer (Vorys, Sater, Seymour and Pease LLP), Phillip Jacobs (S&W Jones Center), John Davis (Cincinnati Public Schools), Troy Miller (ATU), Chris Moran (Citizen), Darcy Schwass (Vehr Communications), and Victor Velarde (Streetcar ATU)

CALL TO ORDER

Mr. Dunn, SORTA Board Chair, called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

HEARINGS FROM CITIZENS

Mr. Dunn asked if there were any citizens present who would like to address the Board.

See attachments comments from citizens.

APPROVAL OF JULY 18, 2017 BOARD MEETING MINUTES

Mr. Keesee made a motion that the minutes of the July 18, 2017 meeting be approved as previously mailed and Mr.Schultz seconded the motion.

By voice vote, the Board approved the minutes.

FINANCE COMMITTEE

Mr. St. Charles reported on the Finance Committee meeting that was held on August 8, 2017, and presented the following to the Board:

Proposed Resolution No. 2017-21: Approval of Agreement with University of Cincinnati

Mr. St. Charles moved for adoption and Mr. Keesee seconded the motion. Mr. St. Charles presented a new agreement between SORTA and the University of Cincinnati to offer the EZRide only option to students and staff, for one (1) school year and two (2) one-year extension options. The estimated subsidy is \$151,000 for school year 2017-2018.

By roll call vote, the Board unanimously approved Resolution No. 2017-21.

Proposed Resolution No. 2017-22: Approval to File 2018 Grant Applications

Mr. St. Charles moved for adoption and Mr. Schultz seconded the motion. Mr. St. Charles shared that this resolution authorize the maximum amount available in federal, state, and local assistance for federal fiscal year (FFY) 2018.

By roll call vote, the Board unanimously approved Resolution No. 2017-22.

PLANNING AND OPERATIONS COMMITTEE

Ms. Robinson reported on the Planning and Operations committee meeting that was held on August 8, 2017 and presented the following to the Board for approval:

Proposed Resolution No. 2017-23: Approval of Contract for Bus Schedule Printing

Ms. Miller moved for the adoption and Mr. St. Charles second the motion. Ms. Robinson recommended the Board accept the bid of Evolution Creative Solutions for a three (3) year contract, with an option for a second three (3) year term at a total estimated cost not to exceed \$450,000 for the printing of bus schedules.

By roll call vote, the Board unanimously approved Resolution No. 2017-23.

BRIEFING ITEMS**Ridership Report for July 2017**

Mr. McEwan presented the July 2017 ridership reports. Total ridership for the month of July was 991,550, which was -1.2% below budget. On-time performance was 85.6% for local routes, against a goal of 88%. Local routes are carrying 18.2 passengers per hour, against a goal of 20.7 and express routes are carrying 14.6 passengers per trip, against a goal of 16.2.

The July 2017 Access ridership report; total ridership for Access was 17,502, -0.1% below projections. Year-to-date Access ridership was up 2.3% or 2,919 rides. On-time performance was 96.2% against a goal of 93%.

The Cincinnati Bell Connector ridership report for July 2017; total preliminary ridership was 62,919, up 5.1% and 3,213 from budget. On-time performance was 36.3% against a goal of 95.0%. Passengers per hour was 47.95 against a goal of 52.8.

Monthly Financial Report for July 2017

Mr. Riposo presented the July 2017 financial reports. Total revenues were \$ 8.0 million, which is unfavorable to budget by \$26,000 or 0.3%. Total expenses were \$7.6 million, which is favorable to budget by \$417,000 or 5.2%. The end result was a net favorable variance of \$391,000 for the month. Fare revenue was unfavorable to budget by \$12,000 or 0.8%. Mr. Riposo then reviewed the contributing factors to these variances.

He also presented the revised Cincinnati Bell Connector financial report for July 2017. Total revenues were \$320,811, which is unfavorable to budget by \$6,274 or 2%. Total expenses were \$313,192 which is favorable to budget by \$13,893 or 4%. The end result is a net favorable variable of \$7,619 for the month. Mr. Riposo then reviewed the contributing factors to these variances.

Rail Update for July 2017

Mr. Grether, Mr. Thorn, and Mr. Weil presented the July 2017 rail update. The report includes safety metrics, marketing communications highlights, ridership & operations summaries, fare inspections conducted and citations issued.

The key statistics for the streetcar, included trips scheduled (2,283), trips operated (1,964), missed trips (319), blockages (54), signal failures (10), close calls (35), TAA (4) and charters (0). Current fleet status: car 1176 is out of service due to an articulation bearing failure.

CEO BOARD UPDATE

Mr. Ferrell provided his *CEO Board Update* with a PowerPoint presentation. He informed the Board on topics such as: operational budget reductions for 2016, 2017, and 2018 (listing amounts and quarterly timing); accomplishments for 2016-2017, preparing for a June 2018 fare increase and service restructuring, and the recent changes in the Ohio sales tax increments. He also, briefed board members on final reports due from University of Cincinnati and AECOM to be presented in future meetings.

NEW BUSINESS

No new business.

The meeting adjourned at 10:32 AM.

NEXT MEETING

The next regular meeting of the SORTA Board of Trustees is scheduled for Tuesday, September 12, 2017 at 9:00 AM, the SORTA/Metro Board Room, 602 Main Street, Suite 1200, Cincinnati, Ohio.

APPROVED:

ATTESTED:



Jason Dunn
Chair, SORTA Board



David A. Riposo
CFO/Secretary Treasurer