

BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY

MINUTES OF: Regular Meeting of the SORTA Board of Trustees

DATE: Tuesday, October 20, 2015, 9:00 a.m.
SORTA/Metro Mt. Adams Board Room
602 Main Street
Cincinnati, Ohio 45202

BOARD MEMBERS

PRESENT: Jason Dunn, Maurice Brown, Brendon Cull, Gregg Hothem, Kreg Keesee, Mary Miller, Ron Mosby, Jack Painter, Ken Reed, Karl Schultz, Gwen Robinson, Brad Thomas

BOARD MEMBERS

ABSENT: Daniel St. Charles

STAFF MEMBERS: Dwight Ferrell, Donna Adkins, Matt Conover, Bill Desmond, Butch Gaut, Paul Grether, Jennifer Haines, Darryl Haley, Tim Harrington, Sallie Hilvers, Olivia Jones, Mary Moning, Wright Parkes, John Ravasio, Randy Weaver

OTHERS: Nick Sunyak, City of Cincinnati; Troy Miller & Inga McGlothlin, ATU Local 627; Chris Wetterich, Business Courier; Shawna Watley and Rich Gold, Holland & Knight; Jeff Boothe, Boothe Transit Team; Robert Shuemak, Hamilton County Developmental Disabilities Services

CALL TO ORDER

Mr. Dunn, SORTA Board Chair, called the meeting to order.

PLEDGE OF ALLIGANCE

The Pledge of Allegiance was recited.

HEARINGS FROM CITIZENS

Mr. Dunn asked if there were any citizens present who would like to address the Board.

Mr. Miller informed the Board of ATU's participation in Breast Cancer awareness during the month of October and presented Mr. Dunn with his own T-shirt.

APPROVAL OF SEPTEMBER 15, 2015, REGULAR MINUTES

Mr. Thomas made a motion that the minutes of the September 15, 2015, regular meeting be approved as previously mailed, and Mr. Reed seconded the motion. By voice vote, the Board approved the minutes.

COMMITTEE REPORTS

FINANCE COMMITTEE

Mr. Keesee reported on the Finance Committee meeting held on Tuesday, October 13, 2015, and proposed the following resolution to the Board for approval:

Proposed Resolution No. 2015-25: Approval of KMHR/Leyman Rail Spur Easement

Mr. Schultz moved for adoption, and Mr. Reed seconded the motion. SORTA owns certain easement rights over an abandoned freight rail spur that bisects property owned by KMHR, Inc./Leyman Manufacturing Corp. KMHR/Leyman has an agreement to sell the property and has requested SORTA release its easement so that the sale can proceed. SORTA and KMHR/Leyman reached an agreement under which SORTA will grant the release and termination of its easement rights in return for a payment of \$71,310.30 (\$60,000 for the easement itself, plus reimbursement of expenses totaling \$11,310.30).

By roll call vote, the Board unanimously approved Resolution No. 2015-25.

Planning and Operations Committee

Mr. Thomas reported on the Planning and Operations Committee meeting held on Tuesday, October 13, 2015, and proposed the following resolutions to the Board for approval:

Proposed Resolution No. 2015-26: Approval of Purchase of Property for Northside Transit Center

Mr. Schultz moved for adoption, and Mr. Mosby seconded the motion. The Northside Transit Center Project is an off-street facility that requires the purchase of two (2) properties. This resolution authorizes the CEO/General Manager or the Executive VP, Deputy General Manager to purchase the two (2) pieces of property required for the Northside Transit Center on behalf of SORTA. At a cost not to exceed the market value established by a professional appraiser and review appraiser, plus \$50,000 each.

By roll call vote, the Board unanimously approved Resolution No. 2015-26.

Proposed Resolution No. 2015-27: Approval of Contract for Motor Oil

Mr. Thomas moved for adoption, and Mr. Keese seconded the motion. The price of motor oil for this contract is \$4.91 per gallon, which is about 21% less than the previous contract of \$6.24. This resolution authorizes the CEO/General Manager or the Executive VP, Deputy General Manager to execute a one (1) year contract with Cincinnati R.M.D., LLC at a cost not to exceed \$117,840.

By roll call vote, the Board unanimously approved Resolution No. 2015-27.

Proposed Resolution No. 2015-28: Approval of Contract for Software Maintenance

Mr. Schultz moved for adoption, and Mr. Mosby seconded the motion. Staff recommends that SORTA approve a resolution authorizing the CEO/General Manager or the Executive VP, Deputy General Manager to execute a five (5) year contract with Trapeze Software Group at a cost not to exceed \$1,820,389 for maintenance of its various software packages.

By roll call vote, the Board unanimously approved Resolution No. 2015-28.

Labor Committee

Mr. Reed reported on the Labor Committee meeting held on Tuesday, October 13, 2015, stating that negotiations are continuing and the Committee will meeting again following negotiations.

Community & Government Relations Committee

Mr. Cull reported on the Community & Government Relations Committee meeting held on Tuesday, October 20, 2015, stating the Committee received an update on Streetcar Safety and a presentation from Halland & Knight.

HOLLAND & KNIGHT PRESENTATION

Mr. Ferrell introduced Holland & Knight and the Boothe Transit Team and gave a brief overview of the organizations. Mr. Gold then gave a summary of the current Washington landscape and transit bills currently in the House and the Senate.. The Board discussed possible next steps and recommendations from Holland & Knight and the Booth Transit Team including expanding SORTA's presence in Washington, DC, and time tables to identify projects beneficial to SORTA.

Ms. Miller also gave a brief overview a recent listening session held by SORTA in Anderson Township for customers to express their concerns and needs for transportation.

RIDERSHIP REPORTS FOR AUGUST 2015

Mr. Conover presented the August ridership report. Mr. Conover stated that in August 2015 SORTA provided 1,324,079 rides. Total ridership was 0.9% below projections. Local ridership was down 1.0%, and express ridership was up 0.2% from projections. Year-to-date, total ridership for 2015 is down 3.7% or 394,707 rides from our projections. On-time performance was 85.5% for local routes, 81.3% for express routes, and 80.5% for MetroPlus. Local routes carried 24 passengers per hour and express routes carried 16 passengers per trip.

Mr. Dunn asked Ms. McGlothlin (who's on-time performance is 93%) for input on how to achieve a greater on-time performance percentage. Ms. McGlothlin recommended that operators should know their passengers and their route whenever possible and that those two things would make the biggest impact to on-time performance.

The Board then discussed several trends and impacts to on-time performance.

FINANCIAL REPORTS FOR AUGUST 2015

Mr. Haley presented the August financial report. Total revenues were \$7.8 million, which is favorable to budget by \$51,000 or 0.7%. Total expenses are favorable to budget by \$67,000 or 0.9% resulting in a net favorable variance of \$119,000 for the month and \$919,000 favorable year-to-date.

STREETCAR UPDATE

Mr. Grether provided a streetcar update through September 1st, which included the turnover streetcar system to Transdev, a rail activation committee update, fare equipment delivery schedule, the streetcar vehicle delivery schedule, an update on safety and security certification, and proposed advertising & marketing.

BOARD UPDATE

Mr. Ferrell updated the Board on the September 20th Miller Lite Free Ride Program that provided an increase of 65% ridership over an average Sunday ridership, upcoming bus operator career day and employee commendations. Mr. Ferrell then introduction SORTA's new Human Resources Executive Director, Olivia Jones and congratulated Sallie Hilvers on being with SORTA for 25 years.

NEW BUSINESS

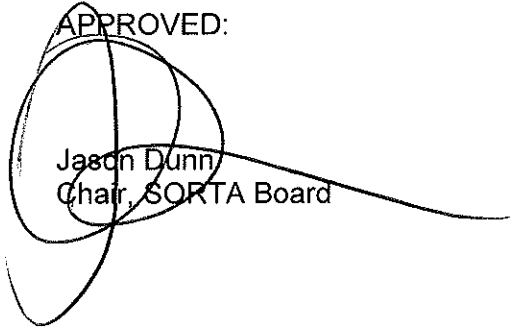
No new business to report.

NEXT MEETING

The next regular meeting of the SORTA Board of Trustees is scheduled for Tuesday, November 11, 2015, at 9:00 a.m., the SORTA/Metro Board Room, 602 Main Street, Suite 1200, Cincinnati, Ohio.

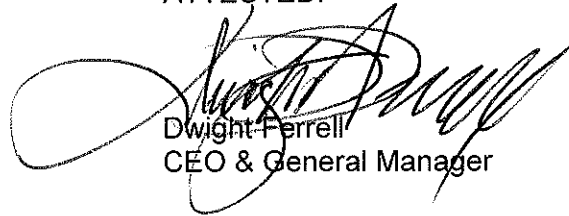
The meeting was adjourned at 10:13 a.m.

APPROVED:



Jason Dunn
Chair, SORTA Board

ATTESTED:



Dwight Ferrell
CEO & General Manager