

BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY

MINUTES OF: Regular Meeting of the SORTA Board of Trustees

DATE: Tuesday, September 16, 2014, 9:00 a.m.
SORTA/Metro Mt. Adams Board Room
602 Main Street
Cincinnati, Ohio 45202

BOARD MEMBERS

PRESENT: Frank Bowen, Jason Dunn, Ken Reed, Gwen Robinson, Karl Schultz,
Brandi Stewart, Brad Thomas

BOARD MEMBERS

ABSENT: Brennan Grayson, Gregg Hothem, Lamont Taylor, Kreg Keesee

STAFF MEMBERS: Darryl Haley, Donna Adkins, Bill Desmond, Shawn Donaghy, Butch Gaut,
Paul Grether, Jennifer Haines, Sallie Hilvers, Mary Moning, Wright
Parkes, John Ravasio, Mike Restle, Carlos Rowland, Derek Tucker, Mike
Weil, Paul Williams

OTHERS: Nick Sunyak, City of Cincinnati; Jason Williams, Cincinnati Enquirer

CALL TO ORDER

Mr. Dunn, SORTA Board Chair, called the meeting to order.

PLEDGE OF ALLIGANCE

Pledge of allegiance was recited.

STAR AWARD PRESENTATION

Mr. Haley presented STAR Awards to Butch Gaut, Paul Williams, Derek Tucker and Donna Adkins for their part in the Uptown project.

HEARINGS FROM CITIZENS

Mr. Dunn asked if there were any citizens present who would like to address the board. None were present.

APPROVAL OF JULY 18, 2014 SPECIAL & AUGUST 19, 2014, REGULAR MINUTES

Mr. Thomas made a motion that the minutes of the July 18, 2014, special meeting and the August 19, 2014, regular meeting be approved as previously mailed, and Mr. Reed seconded the motion. By voice vote, the Board approved the minutes.

COMMITTEE REPORTS

Planning & Operations

Mr. Thomas reported on the Planning and Operations Committee meeting held on Tuesday, September 9, 2014, during which Mr. Grether provided a rail update and an ERM quarterly update was given by Joe Curry.

Mr. Thomas then proposed the following resolutions for board approval:

Proposed Resolution No. 2014-27: Approval of Fifth Amendment to Intergovernmental Agreement with the City of Cincinnati

Ms. Robinson moved for adoption and Mr. Bowen seconded the motion. On May 20, 2011, SORTA and the City of Cincinnati entered into an intergovernmental agreement (IGA) for pass through of Streetcar funds to the City of Cincinnati. SORTA and the City of Cincinnati have now agreed to purchase and install wheel truing machine equipment in the streetcar maintenance and operations facility manufactured by Delta Manufacturing to perform vehicle wheel maintenance functions. In order for SORTA to be reimbursed for the cost of the wheel truing machine and to facilitate amending the administrative budget, a Fifth Amendment to the IGA between SORTA and the City is required.

By roll call vote, the Board unanimously approved Resolution No. 2014-27.

Proposed Resolution No. 2014-28: Approval to Purchase a Wheel Truing Machine

Mr. Schultz moved for adoption and Mr. Reed seconded the motion. This resolution authorizes the purchase and installation of the wheel truing machine equipment ("WTM") to perform vehicle wheel maintenance functions for the Streetcar project. The City will pay entirely for the purchase, installation, operation and maintenance of the WTM, including but not limited to future updates as may be required. SORTA and the City have agreed for SORTA to own the WTM, and any revenues generated by contract services will be for the benefit of the Cincinnati Streetcar.

By roll call vote, the Board unanimously approved Resolution No. 2014-28.

Proposed Resolution No. 2014-29: Approval of Contract with Antonelli College

Mr. Reed moved for adoption and Mr. Bowen seconded the motion. SORTA staff has been making efforts to increase revenue and ridership, strengthen relationships with major regional traffic generators, assist with parking issues, and attempt to develop riding habits among local college students. One technique is the University Transit Pass Program, which allows students to ride at a discounted fare. Staff has been working with Antonelli College ("Antonelli") to implement a Pass Program. SORTA and Antonelli have agreed to a one (1) year program for the 2014-2015 academic year and staff recommends that the SORTA Board approve this agreement.

By roll call vote, the Board unanimously approved Resolution No. 2014-29.

Proposed Resolution No. 2014-30: Approval of Contract for Security Services at RTC

Mr. Reed moved for adoption and Ms. Robinson seconded the motion. Security services are provided at the Riverfront Transit Center (RTC) from 5:30 A.M. until 10:30 P.M. Monday through Friday in support of the Metro Plus bus routes utilizing the facility as a layover. An invitation for bid (IFB) was publicly advertised and sent to 26 potential bidders, including 2 Disadvantaged Business Enterprises and 1 Small Business Enterprises. Six (6) bids were received ranging in price from \$182,325 to \$283,764. There were no DBE responses. Staff recommends that SORTA enter into a three (3) year contract with All Pro Security, for the provision of unarmed routine security services at the Riverfront Transit Center at a cost not to exceed \$182,325.

By roll call vote, the Board unanimously approved Resolution No. 2014-30.

EXECUTIVE COMMITTEE

Mr. Dunn reported on the Executive Committee meeting held on Tuesday, September 9, 2014.

Mr. Dunn then proposed the following resolution for board approval:

Proposed Resolution No. 2014-31: Approval of the 2014-2016 Strategic Plan

Mr. Reed moved for adoption and Mr. Schultz seconded the motion. Mr. Dunn briefly discussed the 2014-2016 Strategic Plan, including the Top Priorities and the tactics established by staff to accomplish the strategies.

By roll call vote, the Board unanimously approved Resolution No. 2014-31.

FINANCIAL AND RIDERSHIP REPORTS (August)

The reports were provided. The quarterly verbal reports will be provided in October.

CEO'S REPORT

Mr. Haley presented the CEO's Board Update and noted SORTA's CEO recruitment progress, introduced the Interim COO, Shawn Donaghy, discussed tri*Metro and senior ridership promotions, regional pass program, two procurement workshops and economic inclusion vendor fair.

STREETCAR UPDATE

Mr. Grether provided a Streetcar Update highlighting the Rail Fleet Management Plan, the continued work on fare policy, and streetcar vehicle design, noting that a fare policy should be completed soon.

NEW BUSINESS

No new business to report.

NEXT MEETING

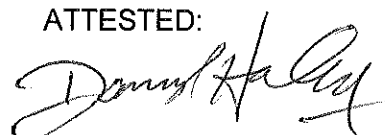
The next regular meeting of the SORTA Board of Trustees is scheduled for Tuesday, October 21, 2014, at 9:00 a.m., the SORTA/Metro Board Room, 602 Main Street, Suite 1200, Cincinnati, Ohio.

The meeting was adjourned at 9:35 a.m.

APPROVED:


Jason Dunn
Chair, SORTA Board

ATTESTED:


Darryl Haley
Interim CEO & General Manager