

BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY

MINUTES OF: Regular Meeting of the SORTA Board of Trustees

DATE: Tuesday, June 17, 2014, 9:00 a.m.
SORTA/Metro Mt. Adams Board Room
602 Main Street
Cincinnati, Ohio 45202

BOARD MEMBERS

PRESENT: Frank Bowen, Suzanne Burke, Todd Cooper, Jason Dunn, Brennan Grayson, Gregg Hothem, Ken Reed, Gwen Robinson, Karl Schultz, Brandi Stewart, Brad Thomas

BOARD MEMBERS

ABSENT: Lamont Taylor

STAFF MEMBERS:

Terry Garcia Crews, Donna Adkins, Bill Desmond, Shawn Donaghy, Inez Evans, Jennifer Haines, Darryl Haley, Tim Harrington, Dale Knapp, Mary Moning, Sallie Hilvers, Wright Parkes, Alan Solomon, Frank Spataro, Deborah Walls

OTHERS:

Chris Eilerman, City of Cincinnati; Troy Miller, ATU Local 627 President; Troy Hoskins, ATU Local 627 Union; Inga McGlothin, ATU Local 627; Nick Sunyak, City of Cincinnati; Chris Wetterich, Business Courier; Channel 5 Videographer

CALL TO ORDER

Mr. Dunn, SORTA Board Chair, called the meeting to order.

PLEDGE OF ALLIGANCE

Pledge of allegiance was recited.

PRESENTATION OF 2 MILLION MILE ACHIEVEMENT AWARDS

Ms. Crews recognized Deborah Walls and Dale Knapp for achieving two million miles accident-free. The Board thanked them for their dedication and service.

HEARINGS FROM CITIZENS

Mr. Miller congratulated Ms. Walls and Mr. Knapp. Mr. Miller introduced Troy Hopkins and Inga McGlothin as recent re-elected members of the ATU Executive Board.

APPROVAL OF MINUTES

Mr. Thomas made a motion that the minutes of the April 15, 2014, special meeting be approved as previously mailed, and Mr. Bowen seconded the motion. By voice vote, the Board approved the minutes.

Mr. Thomas made a motion that the minutes of the April 15, 2014, regular meeting be approved with changes noted by Ms. Stewart, and Ms. Robinson seconded the motion. By voice vote, the Board approved the minutes.

COMMITTEE REPORTS

Planning & Operations

Mr. Thomas reported on the Planning and Operations Committee meeting held on Tuesday, June 10, 2014, during which Mr. Grether provided a rail update and Ms. Hilvers gave an update on the streetcar branding services.

Mr. Thomas then proposed the following items for board approval:

Proposed Motion: Appointment as Directors of Everybody Rides Metro

Mr. Thomas moved for adoption and Mr. Schultz seconded the motion. Mr. Thomas stated that the SORTA Board authorized the creation of the Everybody Rides Metro (“ERM”) foundation, adopted the Code of Regulations, and elected Directors of Everybody Rides Metro. The Operating Agreement between SORTA and ERM states that as seats become available on the ERM Board, the ERM Board will recommend individuals to the SORTA Board for consideration. All Directors are appointed by the SORTA Board. This motion reappoints Tom Hodges and David Hoguet, and appoints Terri L. Nau to replace Liz Carter.

The Board approved the motion.

Proposed Resolution No. 2014-14: Approval to File 2015 Grant Applications

Mr. Bowen moved for adoption and Mr. Thomas seconded the motion. Mr. Thomas stated that each year SORTA must apply for Federal, State, and local funds for the upcoming fiscal year. Board approval is required by the FTA and State of Ohio. Maximum flexibility is required to allow staff to react to changing conditions. Historically, the Board has authorized both the Chief Executive Officer (CEO) and/or the Chief Financial Officer (CFO) to carry out the filing and executing of grant contracts.

By roll call vote, the Board unanimously approved Resolution No. 2014-14.

Proposed Resolution No. 2014-15: FTA Section 5310 Joint Cooperative Agreement

Mr. Thomas moved for adoption and Mr. Reed seconded the motion. Mr. Thomas stated that the Ohio-Indiana-Kentucky Regional Council of Governments (OKI) is the designated recipient for the 5310 Federal Transit Administration (FTA) funding (“Enhanced Mobility of Seniors and People with Disabilities”), which is most often used to support vehicle acquisition for non-profit agencies, particularly in rural areas. Historically, the Ohio Department of Transportation (ODOT) handled the procurement and oversight of this funding. This responsibility is now being transferred to OKI. Since SORTA understands FTA requirements related to vehicle procurement and sub-recipient compliance, OKI has asked that SORTA provide resources and expertise for procurement, grant management and compliance for these funds. SORTA will be reimbursed for its cost in administering the program.

By roll call vote, the Board unanimously approved Resolution No. 2014-15.

Proposed Resolution No. 2014-16: Approval of Contract to Clean City Bus Shelters

Mr. Thomas moved for adoption and Mr. Schultz seconded the motion. Mr. Thomas stated that staff recommends SORTA enter into a three (3) year contract with W J Vorderbruggen Company located in Cincinnati, Ohio for the provision of bus stop cleaning at a cost not to exceed \$138,915.

By roll call vote, the Board unanimously approved Resolution No. 2014-16.

FINANCE

Ms. Stewart reported on the Finance Committee meeting held on Thursday, June 12, 2014. Ms. Stewart shared information about the Audited Financial Statements from CliftonLarsonAllen and noted that they worked in association with Richardson Associates. Mr. Bowen added how appreciative Ms. Richardson was of the amount of mentoring received and she believed the firm benefited from this relationship.

FINANCIAL AND RIDERSHIP REPORTS (MAY)

Reports were provided; the quarterly verbal reports will be given in July.

CEO'S REPORT

Ms. Crews highlighted activities in June. She noted approval by the City of our funding request, DBE roundtable luncheon on June 6, gave updates on Ohio House Bill 355, Streetcar marketing, Uptown Transit District and the Oasis Line. Ms. Crews added that there are new public service announcements, June 19th is Dump the Pump Day, and the Bike Friendly Destination Gold award we received. Ms. Crews continued by highlighting our domestic partner benefits announcement, our two million mile club awards, national safety month celebrations, and noted leadership meetings.

Ms. Crews provided a rail update noting that the construction is ahead of schedule. The final design review of the vehicles is finished, the car shells are being fabricated and the first container will be heading to the United States in about a month.

NEW BUSINESS

No new business to report.

NEXT MEETING

The next regular meeting of the SORTA Board of Trustees is scheduled for Tuesday, July 15, 2014, at 9:00 a.m., in the SORTA/Metro Board Room, 602 Main Street, Suite 1200, Cincinnati, Ohio.

The meeting was adjourned at 9:35 am

SORTA Board of Trustees

APPROVED:

Handwritten signature of Jason Dunn in cursive script.

Jason Dunn
Chair, SORTA Board

ATTESTED:

Handwritten signature of Terry Garcia Crews in cursive script.

Terry Garcia Crews
CEO & General Manager