

BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY

MINUTES OF: Regular Meeting of the SORTA Board of Trustees

DATE: Tuesday, December 9, 2014, 10:00 a.m.
SORTA/Metro Mt. Adams Board Room
602 Main Street
Cincinnati, Ohio 45202

BOARD MEMBERS

PRESENT: Frank Bowen, Jason Dunn, Brennan Grayson, Kreg Keesee, Jack Painter, Ken Reed, Gwen Robinson, Karl Schultz, Daniel St. Charles, Brad Thomas

BOARD MEMBERS

ABSENT: Gregg Hothem, Lamont Taylor

STAFF MEMBERS: Darryl Haley, Donna Adkins, Bill Desmond, Shawn Donaghy, Butch Gaut, Paul Grether, Jennifer Haines, Sallie Hilvers, Barndi Jones, Wright Parkes, John Rvasio, Mike Restle, Frank Spataro

OTHERS: Nick Sunyak, City of Cincinnati; Troy Miller, ATU Local 627 President; Bill Gilbert, ATU Local 627; Mike Roth, MV Transportation; Ed Ratamen; John London and videographer, WLWT; Jason Williams, Cincinnati Enquirer; Chris Wetterich, Business Courier

CALL TO ORDER

Mr. Dunn, SORTA Board Chair, called the meeting to order.

PLEDGE OF ALLIGANCE

The Pledge of Allegiance was recited.

HEARINGS FROM CITIZENS

Mr. Dunn asked if there were any citizens present who would like to address the board. Mr. Miller wanted to introduce Bill Gilbert to the Board. Mr. Gilbert works in Queensgate Maintenance and is a member of the Executive Board for ATU Local 627.

STAR AWARD PRESENTATION TO LISA AULICK

Mr. Haley recognized Lisa Aulick for her phenomenal work with our paratransit system. The Access division has an average of 95-96% on time percentage, as well as a productivity of 2.4-2.5 passengers per hour. Compared to the industry average on productivity is 1.5-1.7 passengers per hour. Ms. Aulick is widely regarded as one of the subject matter experts in the field of ADA/Paratransit and Customer Assessment. SORTA's Silverton assessment center has been modeled and copied in many other transit locations.

APPROVAL OF NOVEMBER 19, 2014 REGULAR MINUTES

Mr. Thomas made a motion that the minutes of the November 19, 2014, regular meeting be approved as previously mailed, and Mr. Bowen seconded the motion. By voice vote, the Board approved the minutes.

COMMITTEE REPORTS**Executive Committee**

Mr. Dunn reported on the Executive Committee meeting held on Tuesday, December 9, 2014 and proposed the following motions for board approval:

Proposed Motion: Appointment of CEO

Mr. Dunn moved for adoption and Ms. Robinson seconded the motion.

By roll call vote, the Board approved the Motion.

Proposed Motion: Appointment to OKI Board

Mr. Reed moved for adoption and Mr. Thomas seconded the motion.

By roll call vote, the Board approved the Motion.

PLANNING AND OPERATIONS COMMITTEE

Mr. Thomas reported on the Planning and Operations Committee meeting held on Monday, December 8, 2014 and then proposed the following resolutions for board approval:

Proposed Resolution No. 2014-50: Approval of the Intergovernmental Agreement with the City of Cincinnati Governing Operations and Maintenance of the Cincinnati Streetcar

Mr. Thomas moved for adoption and Mr. Reed seconded the motion. In May, 2011, the SORTA Board approved an Intergovernmental Agreement ("IGA") with the City of Cincinnati for SORTA to act as the grantee for federal funds for the Cincinnati Streetcar, pass through funds to the City of Cincinnati, and for SORTA to serve as the operator subject to execution of an operating agreement with the City of Cincinnati. The proposed operating agreement governing the Cincinnati Streetcar operations and maintenance has been reviewed by SORTA, the City of Cincinnati, and the Federal Transit Administration. SORTA staff recommends the Board approve the Intergovernmental Agreement with the City of Cincinnati governing operations and maintenance of the Cincinnati Streetcar in substantially the form attached hereto.

Mr. Painter asked Mr. Desmond to discuss how SORTA will replace funds expended for emergencies. Mr. Desmond explained that SORTA is authorized to submit supplemental funding requests, to roll these expenses into the following year's funding request or to otherwise adjust service to make up for prior shortfalls.

Mr. St. Charles stated that the Transit Fund can't legally be protected, but it is important to note that SORTA is not required to provide service beyond available funding.

Mr. Reed noted that the Streetcar should not negatively affect the bus operations, and he believes this agreement is the best that it can be.

By roll call vote, the Board unanimously approved Resolution No. 2014-50.

Proposed Resolution No. 2014-43: Approval of Bus Stop Shelter Cleaning

Mr. Thomas moved for adoption and Mr. Reed seconded the motion. This contract is for the cleaning and inspection of roughly 80 bus shelters that Metro has in the Cincinnati area, including the 13 large shelters which are part of the Uptown Transit District. Staff recommends that SORTA enter into a 3-year contract with EJ Davis at a total cost of \$135,850, which includes contingency funds of \$22,641 for the additional shelters that will be installed during the contract period.

By roll call vote, the Board unanimously approved Resolution No. 2014-43.

Proposed Resolution No. 2014-44: Approval of Government Square Cleaning

Mr. Thomas moved for adoption and Mr. Schultz seconded the motion. For more than 17 years, Downtown Cincinnati Incorporated (DCI) has been under contract with SORTA/Metro for cleaning of the Government Square facility and bus stops/shelters in the Cincinnati business district. DCI currently provides daily sweepings and cleanliness Ambassadors at Government Square and along 39 bus stops and shelters within the downtown business district. SORTA staff recommends that the board award the contract to DCI for a period of one year at a cost not to exceed \$138,082.

By roll call vote, the Board unanimously approved Resolution No. 2014-44.

Proposed Resolution No. 2014-45: Butler County Service Contract

Mr. Thomas moved for adoption and Mr. Schultz seconded the motion. Metro operates Route 42X West Chester Express/Route 42 West Chester Job Connection, under contract with the Butler County Regional Transit Authority (BCRTA). The current agreement with BCRTA expires December 31, 2014. Metro negotiated a new one-year agreement with BCRTA for the continued funding of these routes for 2015, at a cost of \$506,468. This amount covers 100% of the direct cost of operating and includes an additional 18% to cover indirect costs and overhead. All other terms of the agreement remain unchanged.

By roll call vote, the Board approved Resolution No. 2014-45.

Proposed Resolution No. 2014-46: Warren County Service Contract

Mr. Thomas moved for adoption and Mr. Bowen seconded the motion. Metro operates Route 71X Kings Island Express and the 71 Kings Island Job Connection Route into Warren County. Two years ago, Metro negotiated an agreement with Warren County to partially fund this service. Under the agreement, Warren County agreed to transfer 100% of its federal section 5307 urbanized area formula funding to SORTA. In exchange, SORTA agreed to transfer to Warren County local funds equal to 50% of Warren County's 5307 allocation and retain the remaining 50% to offset the cost of the Route 71X service. The total cost of the Route 71X is projected to be about \$647,673 in 2015, net of passenger fares. Warren County's 5307 apportionment for 2015 is not yet known, but the 2014 amount was \$839,987. If funding levels remain unchanged, Warren County's 50% contribution toward the service would be about \$420,000, which would cover about 65% of the cost of the service.

By roll call vote, the Board unanimously approved Resolution No. 2014-46.

Proposed Resolution No. 2014-47: Clermont County Service Contract

Mr. Thomas moved for adoption and Mr. Reed seconded the motion. Metro operates bus service (Routes 28, 29X, and 82X) into Clermont County, under contract with the County. The current agreement with Clermont County expires December 31, 2014. SORTA staff and Clermont County have negotiated a new agreement for calendar year 2015 at a cost of \$421,985. This amount covers 100% of the direct cost of operating and includes an additional 18% to cover indirect costs and overhead. All other terms of the agreement remain unchanged.

By roll call vote, the Board approved Resolution No. 2014-46.

Proposed Resolution No. 2014-48: Approval of Contract for Kings Island Park & Ride

Mr. Thomas moved for adoption and Mr. Reed seconded the motion. SORTA currently leases 225 park and ride spaces from Kings Island for Metro's Route 71X express service. The current one (1) year contract expires on December 31, 2014. Metro staff and Kings Island wish to renew the agreement, for one (1) year through December 2015. The annual cost of the lease is \$35,100 (225 spaces x \$13 per space). Metro buses operate across Kings Island property, so the lease also includes provisions to pay necessary pavement maintenance, up to a maximum cost of \$25,000 a year. Thus, the annual maximum cost is \$60,100, though maintenance costs have been much less than the maximum allowed.

By roll call vote, the Board unanimously approved Resolution No. 2014-48.

Proposed Resolution No. 2014-49: Approval of Contract for Energy Price Risk Management Advisory Services

Mr. Thomas moved for adoption and Mr. Reed seconded the motion. SORTA purchases approximately 3 million gallons of diesel fuel annually, representing approximately 10% of its 2015 operating budget. The current contract with Linwood Capital expires December 31, 2014 at a cost of \$18,000/year, which has remained unchanged since 2006. While this represents a significant increase over current pricing, the per gallon cost in 2015 (about \$.009/gallon) is equivalent to or slightly less than what other Ohio transit authorities are paying. Staff recommends the Board approve a 5-year contract with Linwood Capital for a price not to exceed \$153,000.

By roll call vote, the Board unanimously approved Resolution No. 2014-49.

FINANCIAL AND RIDERSHIP REPORTS (November)

The reports will be provided under separate cover.

CEO'S REPORT

Mr. Haley presented the CEO's update highlighting regional passes, oasis line bike trail tour, streetcar industry day, streetcar branding and commemorative founder's club cards, and the APTA streetcar sub-committee visit. Mr. Haley also noted upcoming community engagement events including SORTA's annual meeting.

NEW BUSINESS

No new business to report.

NEXT MEETING

The next regular meeting of the SORTA Board of Trustees is scheduled for Tuesday, January 20, 2015, at 9:00 a.m., the SORTA/Metro Board Room, 602 Main Street, Suite 1200, Cincinnati, Ohio.

The meeting was adjourned at 10:40 a.m.

APPROVED:



Jason Dunn
Chair, SORTA Board

ATTESTED:



Darryl Haley
Interim CEO & General Manager