

BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY

MINUTES OF: Regular Meeting of the SORTA Board of Trustees

DATE: Tuesday, April 16, 2013, 9:00 a.m.
SORTA/Metro Mt. Adams Board Room
602 Main Street, Suite 1200
Cincinnati, Ohio 45202

BOARD MEMBERS

PRESENT: Frank Bowen; Suzanne Burke; Gregg Hothem; Ken Reed;
Gwen Robinson; Karl Schultz; Brandi Stewart; Lamont Taylor;
Brad Thomas; Joe Zimmer

BOARD MEMBERS

ABSENT: Todd Cooper; Jason Dunn; William R. Mallory, Sr.

STAFF MEMBERS: Terry Garcia Crews; Donna Adkins; Perriann Allen; Bill Desmond;
Shawn Donaghy; Jill Dunne; Ca'Sandra Erdman-Oncay; Inez Evans;
Butch Gaut; Paul Grether; Darryl Haley; Tim Harrington; Sallie Hilvers;
Kim Lahman; Mary Moning; Mike Ongkiko; Wright Parkes; John Ravasio;
Mike Restle; Dave Warning; Mike Weil

OTHERS: Lt. Brent Isaacs, Cincinnati Police Department; Sgt. Julie Johnson; Troy
Miller, ATU Local 627; Don Mills, Ohio River Way; Inga Shambray
McGlothlin, ATU Local 627; Chris Moran, League of Women Voters; Todd
Portune, Hamilton Co. Commissioner; Andrew Setters, WLWT; Nick
Sunyak, City of Cincinnati

CALL TO ORDER

Suzanne Burke, Chair of the Board, called the meeting to order. She asked for a moment of silence in remembrance of the Boston Marathon bombing victims.

PRESENTATIONS: CEO STAR Award

Ms. Crews acknowledged bus operator Kenneth Rhodes who saw two young children in diapers walking alone on Glenway Avenue in Price Hill. He brought the two- and four-year olds onto the bus and called the Cincinnati Police Department. The CPS then took the children to a safe location. Lt. Isaacs thanked Mr. Rhodes for his performance on behalf of the Cincinnati Police Department.

EASTERN CORRIDOR PROJECT UPDATE BY COMMISSIONER TODD PORTUNE

Ms. Burke introduced and welcomed Hamilton County Commissioner Todd Portune who provided an update on the Eastern Corridor/Oasis Rail Line project.

APPROVAL OF MINUTES

Ms. Robinson made a motion that the minutes of the March 19, 2013, regular meeting be approved as previously mailed, and Mr. Reed seconded the motion. By voice vote, the Board approved the minutes.

HEARINGS FROM CITIZENS

Ms. Burke asked if there were any citizens present who would like to address the board. There were none.

COMMITTEE REPORTS**Finance****Proposed Resolution No. 2013-07: Approval of Contract for HVAC Equipment Replacement**

Mr. Reed moved for adoption, and Mr. Bowen seconded the motion. This resolution awards a contract for updating HVAC equipment at the Bond Hill facility to Artic Heating & Air Conditioning for a total cost not to exceed \$917,700 (this amount includes a contingency of \$43,700). Funding for this procurement will be a combination of federal and local funds.

By roll call vote, the Board unanimously approved Resolution No. 2013-07.

Personnel & Policies

Ms. Robinson gave the Personnel & Policies Committee report. She requested that the next meeting be held in May instead of June or July and that members of the committee respond as to their availability. At the May meeting she would like to discuss the role of the committee and define what are day-to-day duties for staff and what needs approval by the Board. Her goal is to review Metro's policies by the end of summer.

Planning and Operations**Proposed Resolution No. 2013-08: Approval of Addendum to Billboard Advertising Agency of Record**

Mr. Thomas moved for adoption, and Mr. Taylor seconded the motion. This resolution approves a five-year extension (March 1, 2013 through February 28, 2018) to the lease agreement between SORTA and Norton Outdoor Advertising, Inc. The lease guarantees an annual revenue amount of \$23,870 per year.

By roll call vote, the Board unanimously approved Resolution No. 2013-08.

Proposed Resolution No. 2013-09: Approval of Agreement with Butler County

Mr. Taylor moved for adoption, and Mr. Bowen seconded the motion. This resolution approves the agreement between SORTA and the Butler County Regional Transit Authority to operate bus service (routes 42/42X and 23/23X) for a 2013 calendar year cost of \$581,724. The BCRTA Board approved the new agreement at its March 2013 meeting.

By roll call vote, the Board unanimously approved Resolution No. 2013-09.

Proposed Resolution No. 2013-10: Approval of Contract for Uptown Transit District

Mr. Thomas moved for adoption, and Mr. Bowen seconded the motion. This resolution awards a contract for improvements to Adleta Construction at a total cost not to exceed \$5,242,853 (amount includes a contingency fund of \$476,623). Funding for this project will be a combination of federal and local funds.

By roll call vote, the Board unanimously approved Resolution No. 2013-10.

Proposed Resolution No. 2013-11: Approval of Contract to Purchase Bus Batteries

Mr. Taylor moved for adoption, and Mr. Bowen seconded the motion. This resolution awards a three-year contract for bus batteries to Battery Men, LLC, for a total cost not to exceed \$263,230. Funding for this project is budgeted operating expense.

By roll call vote, the Board unanimously approved Resolution No. 2013-11.

Proposed Resolution No. 2013-12: Approval of Contract Extension for Tire Leasing and Service

Mr. Taylor moved for adoption, and Mr. Zimmer seconded the motion. This resolution approves a six-month contract extension with Bridgestone/Firestone at a total cost of \$386,678.02 for a total contracted cost not to exceed \$3,911,998.58. Funding for this procurement is a combination of federal and local funds.

By roll call vote, the Board unanimously approved Resolution No. 2013-12.

Proposed Resolution No. 2013-13: Approval to Purchase Radio and CAD/AVL System Components

Mr. Taylor moved for adoption, and Mr. Bowen seconded the motion. This resolution authorizes the purchase of ten additional radio and CAD/AVL components from Trapeze ITS at a total cost not to exceed \$109,941.63. Funding for this procurement will be a combination of federal and local funds.

By roll call vote, the Board unanimously approved Resolution No. 2013-13.

Proposed Resolution No. 2013-14: Approval to Purchase Fareboxes

Mr. Taylor moved for adoption, and Mr. Bowen seconded the motion. This resolution authorizes the purchase of ten additional fareboxes from GFI Genfare at a total cost not to exceed \$110,094.18. Funding for this procurement will be a combination of federal and local funds.

By roll call vote, the Board unanimously approved Resolution No. 2013-14.

FINANCIAL AND RIDERSHIP REPORT (MARCH)

Mr. Restle provided the financial report for the month ending March 31. Total revenues were about \$7.5 million, which is unfavorable to budget by \$24,000. Total expenses were about \$7.2 million, which is favorable to budget by \$351,000. End result is an overall favorable budget for the month by about \$328,000 and year-to-date, we are favorable by about \$170,000.

Mr. Haley provided the ridership report, which shows total ridership 4.8% lower than the same period last year due to no snow days last year and because 2012 was a leap year.

CEO'S REPORT

Ms. Crews congratulated Troy Miller and ATU Local 627 on their 100th anniversary dinner. Several staff and board members attended the event. The new Metro*Plus bus will be showcased at the APTA Bus & Paratransit Conference in Indianapolis in early May. APTA conducted a streetcar peer review in Cincinnati. The public meeting to discuss the short-term transit plan will be held on May 1 at the Duke Energy Center from 8 a.m – 5:30 p.m. Overall absenteeism was 12.20% in March, compared to 13.70% in March 2012. Leadership Cincinnati class 36 will be at Queensgate on May 2 for Sustainability Day to learn about our hybrid buses. She and Andy Aiello from TANK made a presentation to the Cincinnati USA Regional Chamber Advisory Committee on April 2. She was also the keynote speaker at the Women's City Club Seasongood luncheon on April 12. Metro submitted their nomination for System of the Year to APTA – we will find out if we win in October.

EXECUTIVE SESSION

Mr. Reed made a motion that the Board go into Executive Session as provided in Ohio Revised Code Section 121.22 (G)(3) for "conferences with an attorney . . . concerning disputes that are the subject of pending or imminent court action . . .". and Mr. Thomas seconded the motion. By roll call vote, the Board unanimously approved the motion and went into Executive Session at 10:25 a.m.

Mr. Reed made a motion that the Board return to regular session, and Mr. Zimmer seconded the motion. The Board unanimously approved the motion and returned to regular session at 11:15 a.m.

NEW BUSINESS

There was no new business.

NEXT MEETING

The next regular meeting of the SORTA Board is scheduled for Tuesday, May 21, at 9:00 a.m. in the SORTA/Metro Board Room, 602 Main Street, Suite 1200, Cincinnati, Ohio.

The meeting was adjourned at 11:20 a.m.

APPROVED:



Suzanne Burke
Chair

ATTESTED:



Terry Garcia Crews
CEO/General Manager