

BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY

MINUTES OF: Regular Meeting of the SORTA Board of Trustees

DATE: Tuesday, September 18th, 2018, 6:00 P.M.
SORTA/ Metro
602 Main Street
Cincinnati, OH 45202

BOARD MEMBERS PRESENT: Heidi Black, Brendon Cull, Blake Ethridge, Robert Harris, Roderick Hinton, Thaddeus Hoffmeister, Kreg Keesee, Mary Miller, Gwen Robinson, and Kathleen Wyenandt

BOARD MEMBERS ABSENT: Maurice Brown, Allen Freeman, and Pete McLinden

STAFF MEMBERS: Dwight Ferrell, Donna Adkins, John Edmondson, Dan Feldman, Patrick Giblin, Paul Grether, Darryl Haley, Adriene Hairston, Sallie Hilvers, Mary Huller, Michelle Jeng, Brandy Jones, Caprice Jones, Maria Jones, Mark McEwan, Ted Meyer, Mary Moning, Stephen Mosby, John Ravasio, Cindy Resor, Karlyn Wade-Richardson, David Riposo, Ronald Salerno, Shannel Satterfield, Khaled Shammout, and Mike Weil

OTHERS: Kim Schaefer (VSSP), Tyler Dicker (Horan), Chris Moran (LWVCA), Hannah Escamilla (Citizen), Cam Hardy (BBC), Joy Sherman (Mainstream), Maria Smith (Metro Operator), Fred Yaeger (BBC), and John Schneider (Citizen)

CALL TO ORDER

Mr. Keesee, SORTA Board Chair, called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

VISION AND MISSION

SORTA's vision and mission statements were recited.

HEARINGS FROM CITIZENS

John Schneider: Mr. Schneider provided streetcar and bus operations stats relating to performance. Mr. Schneider voiced his concerns, hoping SORTA will not separate itself from the streetcar, because it may possibly save the bus system.

Cam Hardy: Mr. Hardy expressed his disappointment as one of SORTA's stops was listed as the "Sorriest Bus Stops" in America. Mr. Hardy voiced his concern regarding the Board's discussion surrounding the ballot. He also thanked staff and the Board for replacing benches at Government Square.

CEO STAR AWARD

CEO/General Manager, Dwight Ferrell presented the CEO STAR Award to Ms. Mariah Smith for her courageous and quick actions on Monday, September 10 when a 15-year-old pedestrian was struck by two cars on Harrison Ave. She immediately stopped her bus and ran to assist the pedestrian, administering CPR and then later directing traffic out of the way so that first responders could get to the scene.

CHAIRMAN UPDATE

Mr. Keesee briefly updated the Board on actions taken to address previous citizens' concerns bus benches, bargaining union affairs, and SORTA's hiring process in relation to the Training Specialist position.

APPROVAL OF AUGUST 21ST, 2018 BOARD MEETING MINUTES

Mr. Cull made a motion that the minutes of the August 21st meeting be approved as previously mailed and Ms. Wyenandt seconded the motion.

By voice vote, the Board approved the minutes.

FINANCE COMMITTEE

Ms. Black reported on the Finance Committee meeting that was held on September 11th, 2018. There were no action items presented to the Board.

Consent Items:

Ms. Black moved for adoption of agenda item 1 and Mr. Hinton seconded the motion. By roll call vote, the Board approved Resolutions No. 2018-40

Proposed Resolution: 2019 Healthcare Program

This resolution allows SORTA to enter one (1) year contracts with Humana, Sun Life, and Enrollment Management Services (EMS) for healthcare programs and services.

PLANNING AND OPERATIONS COMMITTEE

Mr. Cull reported on the Planning and Operations Committee that was held on September 11th, 2018 and presented the following to the Board for approval:

Consent Items:

Ms. Miller moved for adoption of agenda items 3 through 8 and Ms. Robinson seconded the motion. By roll call vote, the Board approved Resolutions No. 2018-41 and No. 2018-46.

Proposed Resolution: Approval to Purchase 30' Low Capacity Cutaway Buses

This resolution approves a five (5) year contract with Transportation Equipment Sales Corp (TESCO) for a minimum of six (6) Eldorado buses and a maximum of thirty-nine (39) buses, and approval for an initial order of six (6) buses at a cost of \$306,030 each, for a total cost not to exceed \$12,966,669.

Proposed Resolution: Approval of Tire Lease Modification

This resolution approves a two (2) month contract modification with Bridgestone Americas, at a cost up to \$423,442, for a total contract value not to exceed \$4,018,398.

Proposed Resolution: Approval of Garage Door Maintenance and Repairs

This resolution approves a three (3) year contract with Bushelman Supply Company for preventative maintenance and repairs for one-hundred and thirty (130) garage doors located at the Queensgate, Bond Hill and Access facilities, at a total cost not to exceed \$136,800 (\$109,440 contract amount, plus a 25% contingency of \$27,360)

Proposed Resolution: Approval of Modification for Additional Funds to Mill Creek Bridge Contract

This resolution authorizes HDR Engineering, Inc. to complete the construction oversight phase of the bridge repairs at Mill Creek 16.07 Bridge, for an additional \$25,000 and not to exceed total contract amount of \$124,000.

Proposed Resolution: Approval of Contract for Mill Creek 16.07 Bridge Repairs

This resolution approves a one (1) year contract with Clayton Railroad Construction for repairs at the Mill Creek 16.07 Bridge, at a total cost not to exceed \$405,072 (\$337,560 contract amount, plus a 20% contingency of \$67,512)

Proposed Resolution: Approval of Lease Agreement Walmart/Sam's Club Park & Ride

This resolution approves a two (2) year extension with Wal-Mart/Sam's Club to lease one-hundred and thirty (130) spaces upon its premises, located at 5375 North Bend Road, Cincinnati, Ohio for SORTA's park-and-ride passengers, for a total annual cost not to exceed \$30,030.

PLANNING & OPERATIONS CONTINUED**Proposed Motion: Streetcar Restructuring**

Mr. Cull moved for adoption and Mr. Keesee seconded the motion. This motion authorizes SORTA staff to continue to work to understand, vet and communicate all the necessary steps that would be involved in transitioning to new models of operating the streetcar.

By voice vote, the Board approved this motion.

REINVENTING METRO COMMITTEE**Proposed Resolution No. 2018-47: Approval of Modification to AECOM Contract**

Ms. Wyenandt moved for adoption and Ms. Miller seconded the motion. This resolution approves a modified contract with AECOM for additional service, at a cost not to exceed \$93,937 and a total contract amount up to \$535,932.

By roll call vote, the Board approved Resolution No. 2018-47.

Proposed Resolution No. 2018-48: Approval of Modification to Consulting Agreement with University of Cincinnati Economics Center

Mr. Cull moved for adoption and Mr. Ethridge seconded the motion. This resolution approves a modified consulting agreement with UC Economics Center for additional service, at a cost not to exceed \$57,400, bringing the total contract up to \$148,000.

By roll call vote, the Board approved Resolution No. 2018-48.

EXECUTIVE COMMITTEE

Mr. Keesee reported on the Employee Relations Committee that was held on September 13th, 2018.

BRIEFING ITEMS**MONTHLY FINANCIAL REPORT FOR AUGUST 2018**

Mr. Riposo presented the August 2018 financial reports. Total revenues were \$8.6 million, which is favorable to budget by \$172,000. Total expenses were \$8.6 million, which is unfavorable to budget by \$122,000 or 1.5%. The final result was a net favorable variance of \$49,000 for the month. Fare revenue was favorable to budget by \$124,000. Mr. Riposo then reviewed the contributing factors to these variances.

He also presented the Cincinnati Bell Connector financial report for August 2018. Total revenues were \$309,298 which is unfavorable to budget by \$5,826 or 2%. Total expenses were \$314,461 which is favorable to budget by \$663 or 0.2%. The end result is a net unfavorable variance of \$5,163 for the month. Mr. Riposo then reviewed the contributing factors to these variances. The Committee accepted the report as presented.

The Board accepted the report as presented.

CEO BOARD UPDATE

Mr. Ferrell deferred his report; stating information was available in the Board books.

NEW BUSINESS

There was no new business.

ADJOURNMENT

The meeting adjourned at 7:00 P.M.

NEXT MEETING

The next regular meeting of the SORTA Board of Trustees is scheduled for Tuesday, October 16th, 2018 at 8:30 A.M., the SORTA/Metro Board Room, 602 Main Street, Suite 1200, Cincinnati, Ohio.

APPROVED:

Handwritten signature of Kreg Keesee in black ink, consisting of stylized letters 'K', 'y', 'W', and 'K'.

Kreg Keesee
Chair, SORTA Board

ATTESTED:

Handwritten signature of David A. Riposo in black ink, written in a cursive style.

David A. Riposo
CFO/Secretary Treasurer