

BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY

MINUTES OF: Regular Meeting of the SORTA Board of Trustees

DATE: Tuesday, May 15th, 2018, 6:00 P.M.
SORTA/ Metro
602 Main Street
Cincinnati, OH 45202

BOARD MEMBERS PRESENT: Heidi Black, Maurice Brown, Brendon Cull, Blake Ethridge, Allen Freeman, Robert Harris, Roderick Hinton, Thaddeus Hoffmeister, Kreg Keesee, Pete McLinden, Gwen Robinson, and Kathleen Wyenandt

BOARD MEMBERS ABSENT: Mary Miller

STAFF MEMBERS: Dwight Ferrell, Donna Adkins, John Edmondson, Dave Etienne, Patrick Giblin, Paul Grether, Darryl Haley, Adriene Hairston, Sallie Hilvers, Mary Huller, Brandy Jones, Maria Jones, Mark McEwan, Ted Meyer, Mary Moning, Heather Morris, Julie Motsch, John Ravasio, Cindy Resor, David Riposo, Shannel Satterfield, Khaled Shammout, TJ Thorn, and Mike Weil

OTHERS: Kimberly Schaefer (Vorys, Sater, Seymour and Pease LLP), Troy Miller (ATU), Cam Hardy (Better Bus Coalition), Vada Hill (Consultant), Deritha Marshall (MV-Access), Pamela Martin (MV-Access), Andre Bennett (MV-Access), Larry Falkin (City of Cincinnati), Oliver Kroner (City of Cincinnati), Chris Moran (L.W.V.), Joe Vogel (WSP), and Tony F. (Citizen)

CALL TO ORDER

Mr. Keesee, SORTA Board Chair, called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

VISION AND MISSION

SORTA's vision and mission statements was recited.

HEARINGS FROM CITIZENS

See attachment

APTA GOLD AWARD FOR SECURITY EXCELLENCE

Mr. Ferrell shared that SORTA/Metro was recognized with a GOLD Award for Security for its new Wi-Fi pilot program during the 2018 APTA Bus & Paratransit Conference in Tampa, FL on May 8. In addition to providing free Wi-Fi access to riders, the program provides an extra level of security as first responders are now able to access live video remotely in the event of an emergency. The pilot currently includes 59 buses and five Access vehicles covering various routes.

APPROVAL OF APRIL 17, 2018 BOARD MEETING MINUTES

Mr. Cull made a motion that the minutes of the April 17th meeting be approved as previously mailed and Ms. Black seconded the motion.

By voice vote, the Board approved the minutes.

FINANCE COMMITTEE

Ms. Black reported on the Finance Committee meeting that was held on May 8th, 2018. There were no action items presented to the Board.

PLANNING AND OPERATIONS COMMITTEE

Mr. Cull reported on the Planning and Operations Committee meeting that was held on May 8th, 2018, and presented the following to the Board:

Proposed Motion: Adoption of the Draft Green Cincinnati Plan

This motion approves and endorses a comprehensive set of transportation goal(s) and recommendations established by the City of Cincinnati Steering Committee to advance the sustainability, equity, and resilience of the City.

By voice vote, the Board approved the motion.

Proposed Resolution No. 2018-29: Approval of Contract for A Bus Stop Optimization Project

This resolution approves a two (2) year contract with Nelson Nygaard for a bus stop optimization project, at a total estimated cost not to exceed \$247,321. Staff agreed to present quarterly reports to the board once the project begins, also staff will present pilot information by end of the year.

By roll call vote, the Board approved Resolution No. 2018-29.

Proposed Resolution No. 2018-30: Acceptance of Public Meeting Comments and Title VI Equity Analysis for Service Changes and Approval of Express Service Changes for August 2018

This resolution approves the February public meeting comments and summary, the Title VI Service Equity Analysis, and proposed service changes for express routes 38X, 52X, 75X, and 81X effective August 12, 2018.

By roll call vote, the Board approved Resolution No. 2018-30.

Consent Items:

Mr. Cull moved for adoption of agenda items 5 through 7 and Ms. Robinson seconded the motion. By roll call vote, the Board approved Resolutions No. 2018-26 and No. 2018-28.

Proposed Resolution No. 2018-26: Approval of City Fiscal Year 2019 Streetcar Budget

This resolution authorizes the transmittal of the City fiscal year July 1, 2018 to June 30, 2019 Streetcar Operations & Maintenance Budget of \$4,220,357 to the City of Cincinnati.

Proposed Resolution No. 2018-27: Approval of Contract for Riverfront Transit Center Parking

This resolution approves proposed a five (5) year contract with ABM Parking Services on behalf of SORTA to provide parking services for the Riverfront Transit Center (RTC), with a guaranteed revenue of \$2,606,827.

Proposed Resolution No. 2018-28: Approval to Exercise Second Year Option for Transmission Fluid

This resolution approves the execution of an optional second year contract with Reladyne, at total cost up to \$87,267, for a total contractual cost not to exceed \$171,413.

BRIEFING ITEMS**Route vs. Run**

Mr. Meyer explained the differences between routes vs runs. His presentation included Metro's regular and extra service routes and route patterns on weekends, also Metro's operation service on weekdays and weekends. He reviewed bus operator rules which included straight run percentage, coupling, spread time, and travel time. He also provide maps, route and run examples.

Bus Shelter and Bench Advertising Update

Mr. Etienne briefed the Board on the current status of the bus shelter and advertising project. He discussed the state of the current contract with Clean Zone Marketing Inc. which has been less than responsive, no new shelters or benches have been installed, repairs and inventory have not been completed or received, and cleaning and inspection reports have not been provided. SORTA will end the contract with Clean Zone Marketing and will split the benched and shelters into two separate RFPs for future procurement.

Monthly Financial Report for April 2018

Mr. Riposo presented the April 2018 financial reports. Total revenues were \$8.2 million, which is favorable to budget by \$70,000. Total expenses were \$8.2 million, which is favorable to budget by \$17,000 or 0.2%. The final result was a net favorable variance of \$112,000 for the month. Fare revenue was favorable to budget by \$79,000 or 5.4% for the month. Mr. Riposo then reviewed the contributing factors to these variances.

He also presented the Cincinnati Bell Connector financial report for April 2018. Total revenues were \$298,975, which is unfavorable to budget by \$31,553 or 10%. Total expenses were \$323,293 which is favorable to budget by \$7,235 or 2%. The end result is a net unfavorable variance of \$24,318 for the month. Mr. Riposo then reviewed the contributing factors to these variances.

The Board accepted the report as presented.

Ridership Report for April 2018

Mr. McEwan presented the April 2018 ridership reports. Total ridership for the month of April was 1,203,476, which was below budget. On-time performance was 84% for local routes, against a goal of 88%. Local routes are carrying 19.2 passengers per hour, against a goal of 20.7 and express routes are carrying 14.1 passengers per trip, against a goal of 16.2. Missed Trips for the month was 224 against 57,875 total trips.

The April Access ridership report; total ridership for Access was 19,999, 6.5% above budget. On-time performance was 91.1% against a goal of 93.0%.

The Cincinnati Bell Connector ridership report for April 2018; total preliminary ridership was 36,998, 23.9% and 11,619 below budget. Average Headway (Peak/Off Peak) was 13:14/15:28 against a goal of 12:00/15:00.

The Board accepted the report as presented.

CEO BOARD UPDATE

Mr. Ferrell briefly discussed the Reinventing Metro outreach meetings, he agreed to send the outreach schedule to the Board. He then deferred the remaining contents of his report; stating information was available in the Board books.

The Board accepted the update as presented.

NEW BUSINESS

Mr. McLinden presented a draft motion for Board approval. Ms. Wyenandt seconded the motion. After discussion, Mr. McLinden withdrew his motion and Ms. Wyenandt withdrew her second. Mr. Keesee recommended the full Board enter an executive session meeting to further discuss the motion.

Mr. Harris made a motion that the Board go into Executive Session, as provide in Ohio Revised Code Section 121.22(G)(4) "Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees..." and Mr. McLinden second the motion. By roll call vote the Board approved the motion and went into Executive Session at 6:57 P.M.

Mr. Keesee made a motion that the Board return to regular session and Mr. Harris second the motion. The Board approved the motion and returned to regular session at 7:25 P.M.

ADJOURNMENT

The meeting adjourned at 7:25 P.M.

NEXT MEETING

The next regular meeting of the SORTA Board of Trustees is scheduled for Tuesday, June 19, 2018 at 8:30 A.M., the SORTA/Metro Board Room, 602 Main Street, Suite 1200, Cincinnati, Ohio.

APPROVED:

Handwritten signature of Kreg Keese, consisting of the letters 'K', 'g', 'w', and 'K' in a stylized, cursive font.

Kreg Keese
Chair, SORTA Board

ATTESTED:

Handwritten signature of David A. Riposo, written in a cursive script.

David A. Riposo
CFO/Secretary Treasurer