

BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY

MINUTES OF: Regular Meeting of the SORTA Board of Trustees

DATE: Tuesday, August 21st, 2018, 8:30 A.M.
SORTA/ Metro
602 Main Street
Cincinnati, OH 45202

BOARD MEMBERS PRESENT: Heidi Black, Maurice Brown, Brendon Cull, Blake Ethridge, Allen Freeman, Robert Harris, Roderick Hinton, Thaddeus Hoffmeister, Kreg Keesee, Pete McLinden, Mary Miller, Gwen Robinson, and Kathleen Wyenandt

BOARD MEMBERS ABSENT: Mary Miller

STAFF MEMBERS: Dwight Ferrell, Donna Adkins, John Edmondson, Dan Feldman, Patrick Giblin, Paul Grether, Darryl Haley, Adriene Hairston, Sallie Hilvers, Mary Huller, Michelle Jeng, Brandy Jones, Caprice Jones, Maria Jones, Mark McEwan, Ted Meyer, Mary Moning, John Ravasio, Cindy Resor, Karlyn Wade-Richardson, David Riposo, Ronald Salerno, Shannel Satterfield and Khaled Shammout

OTHERS: Kim Schaefer (VSSP), Troy Miller (ATU), Inga McGlothlin (ATU), Cam Hardy (BBC), Dave Worman (AECOM), John Brazina (City of Cincinnati), Tim Coleman (Metro Bus Chip Gerhardt (Government Strategies Group), Pete Metz (City of Cincinnati), and Gina Marsh (Human Services Chamber)

CALL TO ORDER

Mr. Keesee, SORTA Board Chair, called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

VISION AND MISSION

SORTA's vision and mission statements were recited.

HEARINGS FROM CITIZENS

Mr. Keesee asked if there were any citizens present who would like to address the Board.

Please see attached.

CHAIRMAN UPDATE

Mr. Keesee briefly updated the Board on actions taken to address previous citizens' concerns about operator assaults, bus air conditioning, and blind spots at the Oakley Transit Center.

APPROVAL OF JULY 17TH, 2018 BOARD MEETING AND JULY 25TH, 2018 SPECIAL MEETING MINUTES

Mr. Ethridge made a motion that the minutes of the July 17th and July 25th meetings be approved as previously mailed and Mr. Freeman seconded the motion.

By voice vote, the Board approved the minutes.

FINANCE COMMITTEE

Ms. Black reported on the Finance Committee meeting that was held on August 14th, 2018. There were no action items presented to the Board.

Consent Items:

Mr. Keesee moved for adoption of agenda items 2 through 5 and Ms. Wyenandt seconded the motion. By roll call vote, the Board approved Resolutions No. 2018-31 and No. 2018-34.

Proposed Resolution: Approval to File 2019 Grant Applications

This resolution Mr. Riposo approves SORTA staff to apply for the maximum amounts available in federal, state, and/or local funding for the upcoming fiscal year.

Proposed Resolution: Approval of Contract for Electrical Energy Supply

This resolution approves a three (3) year contract for electrical energy at a cost not to exceed \$2,727,450 for the period of August 2018 through August 2021.

Proposed Resolution: Approval of Amendment to Agreement with Antonelli College

This resolution authorizes an amendment to the current agreement with Antonelli College extending the term one year at an estimated amount of \$6,000. The college provides photo ID cards to eligible students which allows the students to ride for a \$1.00 cash drop.

Proposed Resolution: Approval of Amendment to Agreement with Cincinnati State Community & Technical College

This resolution approves a one (1) year extension at an estimated cost of \$62,500 and allows the students to ride for a \$1.00 cash drop. Mr. Cull stated that he would like to see more of these agreements with other businesses.

PLANNING AND OPERATIONS COMMITTEE

Mr. Cull reported on the Planning and Operations Committee that was held on August 14th, 2018 and presented the following to the Board for approval:

Consent Items:

Mr. Keesee moved for adoption of agenda items 6 through 10 and Mr. Hinton seconded the motion. By roll call vote, the Board approved Resolutions No. 2018-35 and No. 2018-39.

Proposed Resolution: Approval of Additional Funds for Gillig Bus Contract

This resolution approves an amended Gillig contract to allow for the purchase of 16 additional buses at a not to exceed cost of \$8,024,960.

Proposed Resolution: Approval of Contract for Bus Consortium Agreement

This resolution approves a Bus Consortium Agreement to purchase up to 277 transit buses at a total cost not to exceed \$151.2 million over a five (5) year period.

Proposed Resolution: Approval to Purchase Non-Revenue Road Supervisor Vehicles

This resolution approves the purchase of seven (7) street service supervisor vehicles at a cost not to exceed \$221,179.

Proposed Resolution: Approval of Contract for RTC Damage Repairs

This resolution approves the floor damage repairs at the RTC was damaged by a floor in February and requires repairs in order to restore the transit facility so that it may re-open for daily and special event operations. The total estimated cost will not exceed \$1,337,050 which includes a 10% contingency.

Proposed Resolution: Approval of Riverfront Transit Center Operating Agreement

Mr. Haley informed the Board that the current Riverfront Transit Center Operating Agreement is to replace the previous contract that expired August 3rd, 2007. SORTA and the City have continued to operate under that contract since that time. This new agreement has a 20 year term (10 years with an option for an additional 10 years).

EMPLOYEE RELATIONS COMMITTEE

Ms. Robinson reported on the Employee Relations Committee that was held on July 10th, 2018.

BRIEFING ITEMS**MONTHLY FINANCIAL REPORT FOR JULY 2018**

Mr. Riposo presented the July 2018 financial reports. Total revenues were \$8.4 million, which is favorable to budget by \$238,000. Total expenses were \$8.1 million, which is favorable to budget by \$87,000 or 1.1%. The final result was a net favorable variance of \$350,000 for the month. Fare revenue was favorable to budget by \$181,000. Mr. Riposo then reviewed the contributing factors to these variances.

He also presented the Cincinnati Bell Connector financial report for July 2018. Total revenues were \$312,890 which is unfavorable to budget by \$2,373 or 1%. Total expenses were \$311,776 which is favorable to budget by \$3,487 or 1%. The end result is a net favorable variance of \$1,114 for the month. Mr. Riposo then reviewed the contributing factors to these variances.

The Board accepted the report as presented.

CEO BOARD UPDATE

Mr. Ferrell briefed the Board on the Annual Safety Awards Luncheon where more than 100 employees were recognized for 5 to 36 years of safety, shelter advertising, CEO on-boards, and community meetings/activities. Mr. Ferrell also stated that the draft Triennial Review Report from FTA is due in July and the Board would be informed of the final outcome.

NEW BUSINESS

There was no new business.

ADJOURNMENT

The meeting adjourned at 9:08 A.M.

NEXT MEETING

The next regular meeting of the SORTA Board of Trustees is scheduled for Tuesday, September 18th, 2018 at 6:00 A.M., the SORTA/Metro Board Room, 602 Main Street, Suite 1200, Cincinnati, Ohio.

APPROVED:

ATTESTED:

Kreg Keesee
Chair, SORTA Board

David A. Riposo
CFO/Secretary Treasurer