

BOARD OF TRUSTEES
SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY

MINUTES OF: Regular Meeting of the SORTA Board of Trustees

DATE: Tuesday, April 17th, 2018, 8:30 A.M.
SORTA/ Metro
602 Main Street
Cincinnati, OH 45202

BOARD MEMBERS PRESENT: Heidi Black, Maurice Brown, Brendon Cull, Blake Ethridge, Allen Freeman, Robert Harris, Kreg Keesee, Pete McLinden, Mary Miller, Gwen Robinson, and Kathleen Wyenandt

BOARD MEMBERS ABSENT: Roderick Hinton and Thaddeus Hoffmeister

STAFF MEMBERS: Dwight Ferrell, Donna Adkins, John Edmondson, Dave Etienne, Patrick Giblin, Paul Grether, Darryl Haley, Adriene Hairston, Sallie Hilvers, Mary Huller, Brandy Jones, Maria Jones, Mark McEwan, Ted Meyer, Mary Moning, Heather Morris, Julie Motsch, Demarcus Peters, John Ravasio, Cindy Resor, David Riposo, Shannel Satterfield, TJ Thorn, and Mike Weil

OTHERS: Kimberly Schaefer (Vorys, Sater, Seymour and Pease LLP), Troy Miller (ATU), Jamar Dunbar (SORTA/Metro), Kenny Foxx (ATU), Gina Marsh (Human Services Chamber), Cam Hardy (Better Bus Coalition), Reggie Harris (Human Services Chamber), Chip Gerhardt (Government Strategies Group)

CALL TO ORDER

Mr. Keesee, SORTA Board Chair, called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

HEARINGS FROM CITIZENS

Mr. Keesee asked if there were any citizens present who would like to address the Board.

Cam Hardy of the Better Bus Coalition: Mr. Hardy addressed his concerns in regards to SORTA's ballot initiative status and wanted to know if and when the SORTA Board would approve a transit ballot for November's levy. Mr. Hardy also mentioned the Better Bus Coalition was also plan preparing for a transit ballot.

Troy Miller of the ATU: Mr. Miller stated he supported Cam Hardy and the Better Bus Coalition efforts; he then passed a bus operator attendance sheet to address the FMLA, vacation, another attendance issues that was presented at the April Planning and Operations committee.

Kenny Foxx of the ATU: Mr. Foxx mentioned issues between management and the union. Mr. Keesee both encouraged SORTA Executive staff and the ATU set up a meeting to discuss indifferences.

Gina Marsh and Reggie Harris of Human Services Chamber of Hamilton County: Ms. Marsh and Mr. Harris presented a Transportation Empowerment Fund proposal to the Board. The purpose of this program is to support access to transportation for low income individuals in the county. This would provide free or discounted bus passes and other types of transportation options for those eligible. Ms. Marsh shared that the Human Services Chamber will present this proposal to City Council, requesting \$300,000 per year for three from the Transit Tax Fund as the main source of funding for this initiative.

Jamar Dunbar of SORTA/Metro: Mr. Dunbar listed a number of issues with SORTA's service such as: missed trips, lack of trip connections to get citizens to jobs, operator attendance and noted that when buses do not show up, Metro fails the public and it's the agency's duty to protect and service the system.

APPROVAL OF MARCH 20, 2018 BOARD MEETING MINUTES

Ms. Robinson made a motion that the minutes of the March 20th meeting be approved as previously mailed and Ms. Wyenandt seconded the motion.

By voice vote, the Board approved the minutes.

FINANCE COMMITTEE

Ms. Black reported on the Finance Committee meeting that was held on April 12, 2018. There were no action items presented to the Board.

PLANNING AND OPERATIONS COMMITTEE

Mr. Cull reported on the Planning and Operations Committee meeting that was held on April 12, 2018, and presented the following to the Board:

Consent Items:

Mr. Cull moved for adoption of agenda items 2 through 3 and Ms. Robinson seconded the motion. By roll call vote, the Board approved Resolutions No. 2018-24 and No. 2018-25.

Proposed Resolution No. 2018-24: Approval of Contract for Facilities Inspection Consultant

This resolution approves a five (5) year contract with CTL Engineering for the purchase of facility inspection consultant services, at a total cost not to exceed \$380,000. The Federal Transit Authority (FTA) issued a Final Rule providing guidance on sub-recipient responsibilities for maintaining a state of good repair of all assets used in the provision of public transportation and purchased with Federal funding assistance.

Proposed Resolution No. 2018-25: Approval of Contract for Emergency Generator at Bond Hill Facility

This resolution approves a six (6) month installation and five (5) year warranty agreement with Atkins and Stang for the purchase of an emergency generator, at a total estimated cost not to exceed \$165,105. The current emergency backup generator is insufficient to power the entire Bond Hill facility. A new generator will provide an alternate source of power to fully operate the facility in the event of a power failure or other emergency situation.

BRIEFING ITEMS**Monthly Financial Report for March 2018**

Mr. Riposo presented the March 2018 financial reports. Total revenues were \$8.3million, which is favorable to budget by \$115,000. Total expenses were \$8.4 million, which is unfavorable to budget by \$204,000 or 2.5%. The final result was a net unfavorable variance of \$64,000 for the month. Fare revenue was favorable to budget by \$75,000 or 5.2% for the month. Mr. Riposo then reviewed the contributing factors to these variances.

He also presented the Cincinnati Bell Connector financial report for March 2018. Total revenues were \$302,698, which is unfavorable to budget by \$27,830 or 8%. Total expenses were \$328,212 which is favorable to budget by \$2,316 or 1%. The end result is a net unfavorable variance of \$25,514 for the month. Mr. Riposo then reviewed the contributing factors to these variances.

The Board accepted the report as presented.

Ridership Report for March 2018

Mr. McEwan presented the March 2018 ridership reports. Total ridership for the month of March was 1,157,816, which was below budget. On-time performance was 85.2% for local routes, against a goal of 88%. Local routes are carrying 20.4 passengers per hour, against a goal of 20.7 and express routes are carrying 13.6 passengers per trip, against a goal of 16.2. Missed Trips for the month was 139 against 60,202 total trips.

The March Access ridership report; total ridership for Access was 19,611, 1.3% above budget. On-time performance was 90.2% against a goal of 93.0%.

The Cincinnati Bell Connector ridership report for March 2018; total preliminary ridership was 37,471, 8.3% and 3,404 below budget. Average Headway (Peak/Off Peak) was 13:22/15:28 against a goal of 12:00/15:00.

The Board accepted the report as presented.

CEO BOARD UPDATE

Mr. Ferrell highlighted the nine community meetings scheduled for April and May for the Reinventing Metro Plan. Also, he congratulated bus operator Mr. Orlando King on receiving the Ohio Public Transit Association Community Impact Award at the OPTA annual meeting on early April. He then deferred the remaining contents of his report; stating information was available in the Board books.

The Board accepted the update as presented.

ADJOURNMENT

The meeting adjourned at 9:29 A.M.

NEXT MEETING

The next regular meeting of the SORTA Board of Trustees is scheduled for Tuesday, May 15, 2018 at 6:00 P.M., the SORTA/Metro Board Room, 602 Main Street, Suite 1200, Cincinnati, Ohio.

APPROVED:



Kreg Keesee
Chair, SORTA Board

ATTESTED:



David A. Riposo
CFO/Secretary Treasurer